



UK **T**aekwondo Development Council

Fire Risk Assessment Safety Guidance SG-3



Safety Guidance - Fire Risk Assessment

Good management of fire safety is essential to ensure that fires are unlikely to occur; that if they do occur they are likely to be controlled or contained quickly, effectively and safely or that if a fire does occur and grow, everyone in your premises is able to escape to a place of total safety easily and quickly.

The aim of the fire risk assessment is to: -

- i) Identify the fire hazards
- ii) Reduce the risk of those hazards causing harm
- iii) Decide what controls are required to ensure safety

Fire safety risk assessment – The five steps

- 1 Identify fire hazards**
 - Sources of ignition
 - Sources of fuel
 - Sources of oxygen
- 2 Identify people at risk**
 - People in and around the premises
 - People especially at risk
- 3 Evaluate, remove, reduce and protect from risk**

Evaluate the risk of fire occurring

Evaluate the risk to people from fire

Remove or reduce fire hazards

Remove or reduce the risks to people

 - Detection or warning
 - Escape routes
 - Lighting
 - Signs and notices
 - Maintenance
- 4 Record, plan, inform, instruct and train**
 - Record the significant findings and action taken
 - Prepare and emergency plan
 - Inform and instruct relevant people; co-operate and co-ordinate with others
 - Provide training
- 5 Review**
 - Keep the assessment under review
 - Revise where necessary

You either need to complete or check that a fire risk assessment has been completed for your premises.